



OFFICE OF THE  
**COUNTY CLERK OF DUTCHESS COUNTY**

Poughkeepsie, New York 12601

(845) 486-2130

Bradford H. Kendall  
County Clerk

Bryan F. Cranna  
Deputy County Clerk

Sandra Strid  
Deputy County Clerk

**MEMORANDUM**

**February 15, 2013**

Thank you for contacting the County Clerk's Office about the opt out provision for pistol licensees.

I have attached a PDF file of the form that you may print and use. You may also access the form at the following link:

[http://www.troopers.ny.gov/Firearms/Public\\_Records\\_Exemption/FOIL\\_Exemption\\_Form.pdf](http://www.troopers.ny.gov/Firearms/Public_Records_Exemption/FOIL_Exemption_Form.pdf)

Once you have completed the form please return it by mail or in person to:

Bradford Kendall  
Dutchess County Clerk  
22 Market St.  
Poughkeepsie, NY 12601

We cannot accept fax copies or email transmissions of scans as the form must contain an original signature.

Currently all pistol license records are sealed until at least May 15, 2013. We will need to modify our record system to accommodate this new unfunded mandate on County Clerk's. Until those modifications are in place records will continue to be sealed but in no event will that be before May 15, 2013.